

GUJARAT TECHNOLOGICAL UNIVERSITY
BE - SEMESTER- 1st / 2nd • EXAMINATION – SUMMER • 2014

Subject Code: 2110002**Date: 12-06-2014****Subject Name: Communication Skills****Time: 02:30 pm - 05:00 pm****Total Marks: 70****Instructions:**

1. Question No. 1 is compulsory. Attempt any four out of remaining six questions.
2. Make suitable assumptions wherever necessary.
3. Figures to the right indicate full marks.

Q.1 Objective Question (MCQ)

- (a) Select the correct answer from the given options in the brackets. **07**
1. Amitabh informed me that he _____ (will/would/can) visit me very soon.
 2. _____ (A/An/The) needy should be helped by us.
 3. I always agree _____ (with/to) you but today I don't agree _____ (with/to) your idea.
 4. Shahid has been working here _____ (since/for/from) many years.
 5. Sachin _____ (was batting/is batting/batted) when we entered the stadium.
 6. One of the educated leaders _____ (are/were/was) Maulana Abdul Kalam Azad.
 7. _____ (/z/, /j/, /dz/) sound is present in the word 'reason'.
- (b) Do as directed. **07**
1. Change the voice. (Change the voice.)
 2. (a) bridge course, (b) bridge coarse, (c) brige course. (Select the correct spelling.)
 3. Which witch _____ which watch now? (Use proper form of the verb 'to watch').
 4. Give phonetic transcription of the word 'church'.
 5. Don't disturb him while _____ (Complete the sentence with a clause using 'to study'.)
 6. If I _____ a bird, I would fly. (Use proper form of the verb 'to be'.)
 7. Shahrukh will follow all the instructions carefully. (Add a question tag.)

Q.2 (a) Enlist the components of non-verbal communication. Discuss any two of them in detail. **07**

(b) Your friend is going to make presentation on 'paralinguistics' in a workshop. To help your friend, write its content outline and your tips for making it effective. **07**

Q.3 (a) "Man's inability to communicate is a result of his failure to listen effectively." Keeping this statement in mind, discuss in detail, the traits of a good listener. **07**

(b) Explain, in detail, scanning and skimming as reading techniques. **07**

Q.4 (a) 'Before you teach John, you should learn John.' Why is knowing audience and locale important for planning a presentation? **07**

(b) Complete the following story and give appropriate title to it. **07**
 Once upon a time, a girl lived in a small village. One day she decided to visit her grandma in the village crossing the jungle. She started her journey alone in the morning. When she reached the middle of the jungle, she heard a big roar. She was frightened but she was very brave and intelligent. Before her, there stood a giant strange creature.....

- Q.5** (a) Write a detailed note on types of listening. **07**
(b) Your company decides to establish a plant in Vatva, Ahmedabad. You, as an engineer, are supposed to submit the report stating all possibilities and requirements for such. Write a report. **07**
- Q.6** (a) Write a paragraph on 'Paperless World'. **07**
(b) What picture of the speaker is created in the poem 'Goodbye Party for Miss Pushpa T S'? **07**
- Q.7** (a) Amazo Engineering Solutions, Ayyappa Road, Chennai needs assistant engineers from all branches for its various projects across the country. Draft an application for the same stating your desirable place to work, education details etc. **07**
(b) Give reasons for Pitcher's surprise when Harvey Maxwell entered the office with his secretary. **07**
